

# Instructions for Digital Editions

## Thank you for teaching with the Choices Program's Digital Editions!

This guide will provide step-by-step instructions for how to make the most of teaching with Digital Editions.

You'll learn how to create Classes, add Units, select and assign content, share Units and Classes with students, and more!

To get started, log in with your email address and password at [curriculum.choices.edu/login](https://curriculum.choices.edu/login).

If you need additional support, you can watch the Digital Editions [instructional playlist](#) and read our [FAQs](#) for more information.

If you still have questions or need assistance, call 401-863-3155 or email [choices\\_digital@brown.edu](mailto:choices_digital@brown.edu).

## Logging in for the first time?

You should have received an email from the Choices Program directing you to create a password. If you didn't receive that email or you need to reset your password:

1. Go to [curriculum.choices.edu/forgot-password](https://curriculum.choices.edu/forgot-password)
2. Enter your email address
3. Click Send Password Reset link
4. Check your email for a reset link
5. Click on the emailed reset link
6. Choose a new password
7. Log into Digital Editions with your new password

Digital Editions Overview .....	3
Dashboard Overview .....	4
Creating Classes .....	5
Adding Units to Classes .....	7
Teacher View .....	9
Assigning Unit Content .....	10
Leaving Notes .....	11
Student Preview and Printing .....	12
Assigning Classes .....	13
Assigning Units and Parts .....	14
Hiding and Showing Classes .....	15
Deleting Classes and Units .....	16
Managing Users (For Site Admins) .....	17

## Follow these simple steps to make the most out of teaching with Choices Digital Editions!

### Step 1: Create Classes

You can create as many classes as you want. You can create Classes for each period or subject you teach.

### Step 2: Add Units to Classes

You can add as many purchased units as you want. Units will update automatically when new editions are released.

### Step 3: Review Unit Content

Each Unit is divided into Parts, which include readings, study guides, graphic organizers, and lessons. You can review the different Parts in Teacher View.

### Step 4: Assign Content

Assign content for your students by checking/unchecking entire Parts or specific readings, study guides, graphic organizers, and lessons.

### Step 5: Student Preview

Double check your content assignments in the Student Preview. You can also print from the Student Preview.

### Step 6: Share with Students

Share a Class, Unit, Part or specific assignment with students from a URL—no student logins needed! Students can access all study guides, graphic organizers, and lesson components in Google Docs and Microsoft Word.

## Are you a Site Admin?

Learn how to add Users to your Digital Editions Site License on **pages 17-20**.

With a Site License, you can add as many Site Admins and Teachers as you want from your school or district.

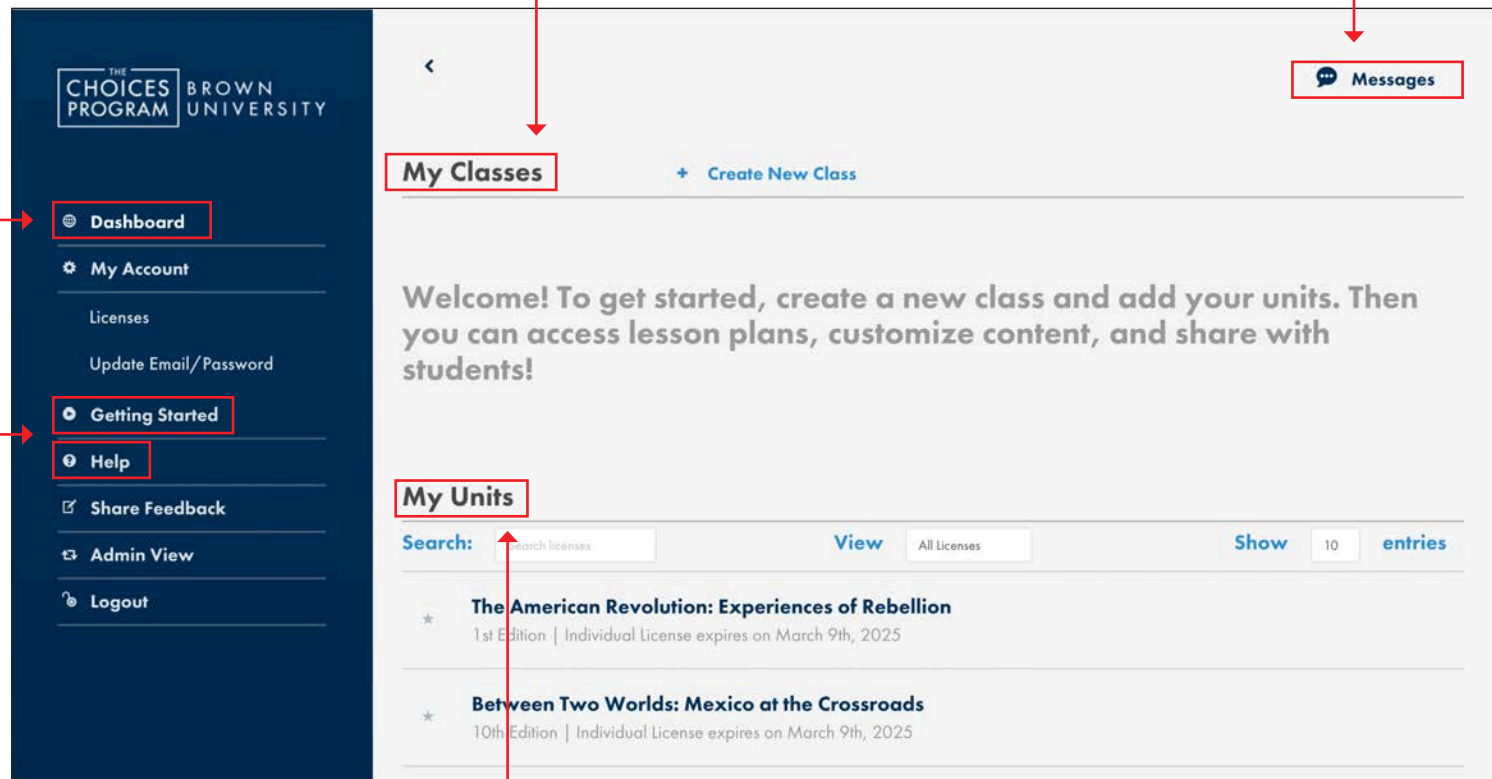
[Click here](#) to visit our Site Admin Support page that provides more guidance on how to make the most of your Site License!



The Dashboard is your “landing page” for Digital Editions.

Your Classes will be listed here.

You’ll occasionally receive Messages about updates, new releases, and scheduled maintenance.



Need help? Click “Getting Started” to find instructions and click “Help” for FAQs.

Purchased Units will be listed here.



# Creating Classes (Option 1)

5

**Step 1:** Click here to create a Class.

The screenshot displays the 'My Classes' page of the Choices Program interface. On the left is a dark blue sidebar with navigation links: Dashboard, My Account (with sub-links for Licenses and Update Email/Password), Getting Started, Help, Share Feedback, Admin View, and Logout. The main content area has a header with a back arrow and a 'Messages' icon. Below the header, the 'My Classes' section features a '+ Create New Class' button, which is highlighted by a red box and an arrow from Step 1. A welcome message follows: 'Welcome! To get started, create a new class and add your units. Then you can access lesson plans, customize content, and share with students!'. The 'My Units' section includes a search bar, a 'View' dropdown set to 'All Licenses', and a 'Show 10 entries' button. Two units are listed: 'The American Revolution: Experiences of Rebellion' (1st Edition, license expires March 9th, 2025) and 'Between Two Worlds: Mexico' (10th Edition, license expires...). A modal window is open in the foreground, titled 'Create New Class', with a 'Name' input field containing 'AP American History' and 'Save' and 'Cancel' buttons. A red box highlights the modal, and an arrow from Step 2 points to the 'Save' button.

**Step 2:** A small window will pop up. Type the name of your Class into the text box and click "Save."



# Creating Classes (Option 2)

6

**Step 1:** Click here to create a Class from the "My Units" Dashboard section.

The screenshot shows the 'My Units' dashboard for 'THE CHOICES PROGRAM BROWN UNIVERSITY'. The dashboard includes a sidebar with links to Dashboard, My Account, Licenses, Update Email/Password, and Getting Started. The main content area is titled 'My Units' and features a 'Create New Class' button. Below this, there is a list of units with columns for 'View', 'All Licenses', 'Show', and 'entries'. The first unit listed is 'The American Revolution: Experiences of Rebellion'. A modal window titled 'Create a Class' is open, showing fields for 'Name' (with the example 'e.g. U.S. History Section 1') and 'Description' (with the placeholder 'A short description of the class'). Below these fields, it says 'With curriculum unit(s): The American Revolution: Experiences of Rebellion' and has a green 'Create' button. A red arrow points from the 'Create a Class' button in the unit list to the 'Create' button in the modal.

**Create a Class**

You will be able to assign work specific to each class that you create. You will also be able to embed notes to the class. We recommend that you create a class for each section that you teach.

**Name**

e.g. U.S. History Section 1

**Description**

A short description of the class

With curriculum unit(s): The American Revolution: Experiences of Rebellion

Create

**Step 2:** A small window will pop up. Type the name of your Class and a brief description (optional) into the text boxes. Click "Create."



# Adding Units to Classes (Option 1)

7

**Step 1:** Click here to add a Unit to a Class from the "My Classes" section of the Dashboard. You can add as many of your purchased Units to a Class as you want.

**Step 2:** A small window will pop up with a drop down menu that lists all your available Units. Select the Unit that you want to add.

The screenshot shows the Choices Program dashboard for Brown University. The left sidebar contains navigation links: Dashboard, My Account, Licenses, Update Email/Password, and Getting Started. The main content area is titled "My Classes" and features a "Create New Class" button. Below this, a class named "AP American History" is displayed with an "Edit Name" link, a "Delete Class" button, and a "Hide Class Details" button. The "Class URL" is shown as [https://curriculum.choices.edu/classes/9694?access\\_code=nYXyhWYE](https://curriculum.choices.edu/classes/9694?access_code=nYXyhWYE), with "Copy Link" and "Reset Link" buttons. A red box highlights the "+ Add Unit" button. Below the class details, a "View" button and a "Show 10 entries" link are visible. A modal window titled "Add a Curriculum Unit" is open, showing a list of units under "My Units". The unit "The Civil War and the Meaning of Liberty [1st Edition]" is selected and highlighted in blue. A red box highlights the "Add" button at the bottom of the modal.

**My Classes** + Create New Class

**AP American History** Edit Name Delete Class Hide Class Details

Class URL [https://curriculum.choices.edu/classes/9694?access\\_code=nYXyhWYE](https://curriculum.choices.edu/classes/9694?access_code=nYXyhWYE) Copy Link Reset Link

+ Add Unit

**Add a Curriculum Unit**

Add a new unit for "AP American History".

**My Units**

- ✓ Between Two Worlds: Mexico at the Crossroads [10th Edition]
- Between World Wars: FDR and the Age of Isolationism [1st Edition]
- Brazil: A History of Change [2nd Edition]
- The Challenge of Nuclear Weapons [4th Edition]
- China on the World Stage: Weighing the U.S. Response [13th Edition]
- Civics Lessons for Student Engagement [1st Edition]
- The Civil War and the Meaning of Liberty [1st Edition]**
- Climate Change and Questions of Justice [3rd Edition]

**Add a Curriculum Unit**

Add a new unit for "AP American History".

**Unit**

The Civil War and the Meaning of Liberty [1st Edition]

Add

**Step 3:** Click "Add."



# Adding Units to Classes (Option 2)

8

**Step 1:** Click here to add a Unit to a Class from the "My Units" section of the Dashboard. You can add as many of your Units to a Class as you want.

The screenshot displays the Curriculum Choices Program dashboard for Brown University. On the left is a dark blue sidebar with navigation links: Dashboard, My Account (with sub-links for Licenses and Update Email/Password), Getting Started, Help, and Share Feedback. The main content area is divided into two sections: 'My Classes' and 'My Units'. The 'My Classes' section shows a class named 'AP American History' with an 'Add Unit' button. The 'My Units' section lists available units: 'The American Revolution: Experiences of Rebellion', 'Two Worlds: Mexico at the Crossroads', and 'World Wars: FDR and the Age of Isolationism'. Each unit has an 'Add to Class' button. A red arrow points from the 'Add to Class' button for 'The American Revolution' unit to a modal window titled 'Add unit to existing class'. This modal window contains a dropdown menu with 'AP American History' selected and a green 'Add to class' button.

**Step 2:** A small window will pop up with a drop down menu listing all your available Classes. Select the Class that you want. Click "Add to Class."





Return to your Dashboard at any time by clicking this button or this icon.

At any time, you can click here to open the Student Preview in a new tab (page 12).

The screenshot displays the Teacher View interface for the American Revolution Unit. The interface is divided into several sections:

- Top Navigation Bar:** Includes a 'Copy Student Link' button and a URL: <https://curriculum.choices.edu/class...>. There is also a 'Student Preview' button and a 'Messages' icon.
- Sidebar:** Contains a vertical list of icons. A red box highlights the globe icon, which is linked to the instruction: "Return to your Dashboard at any time by clicking this button or this icon."
- Left Panel:**
  - A red box highlights the 'Back to AP American History' button, linked to the instruction: "Return to your Dashboard at any time by clicking this button or this icon."
  - A red box highlights the 'Teacher Orientation' section, which includes links to 'Teacher Introduction to the American Revolution Unit', 'Issues Toolbox', and 'Acknowledgments'. A red arrow points to the expand/collapse arrow, linked to the instruction: "The Teacher Orientation section is a good place to start when first reviewing a Unit. Click on the arrow to hide or view the section."
  - A red box highlights the 'The American Revolution: Experiences of Rebellion' section, which includes 'CHECK ALL' and 'UNCHECK ALL' buttons.
- Main Content Area:**
  - The title 'Teacher Introduction to the American Revolution Unit' is prominently displayed.
  - The 'CURRICULUM OVERVIEW' section begins with the text: "In 1776, colonists in North America declared independence from Britain. But, both before and after the Declaration, independence for the United States was not a given. Amid growing dissatisfaction with British rule, members of colonial society had to decide what their future would be, how they would relate to Britain, and how much blood they would be willing to shed for their demands. Different people had different stakes and interests—freedom did not always mean the same thing to colonial patriots,..."
  - A red box highlights the 'CURRICULUM OVERVIEW' section, linked to the instruction: "Scroll down to review content and navigate the Table of Contents."



Each Unit is divided into Parts. Each Part has three sections: readings, study guides and graphic organizers, and lessons. Click on the headings to navigate through the Parts and sections.

Click the blue check boxes to determine which content students will see.

Don't forget to review the Lesson Plan for each lesson!

**INTRODUCTION**

**PART I: ENGLISH COLONIZATION OF NORTH AMERICA**

☒ CHECK ALL ☐ UNCHECK ALL

**Readings**

☒ Introduction

☒ **Colonization and Colonial Society**

☒ Empires in Conflict

☒ British North America at Midcentury

☒ Radical Ideas

**Study Guides & Graphic Organizers**

☒ Study Guide—Introduction and Part I

☐ Advanced Study Guide—Introduction and Part I

☒ Graphic Organizer: English Colonization of North America

☐ Key Terms

**Lesson - Interpreting a Native Map**

☒ Lesson Plan

☒ Catawba Deerskin Map

☒ Questions About the Map

☒ Map Fact Sheet for Teachers

You can “Check All” or “Uncheck All” content as a bulk action.

The bolded heading with a small dot to the left is the page you’re currently viewing.

All study guides, graphic organizers, and lesson components are available as Microsoft Word downloads and Google Docs.



**Step 1:** Click here to leave a Note for your students. Notes are available in every section of each Part.

**Step 3:** Click here to open the Student Preview in another tab and see how your Note will appear to students.

**Step 2:** Type your Note into the text box. You can format the text, and include links and attachments. Click "Submit."

The screenshot displays the Curriculum Choices interface for the 'American Independence' section. At the top, there is a 'Copy Student Link' button and a URL. Below this, a 'Back to AP American History' button is visible. The main heading is 'American Independence'. A red box highlights the 'OPEN NOTE EDITOR' button, which is linked to Step 1. To the left, a sidebar contains a 'Teacher Orientation' dropdown and a section titled 'The American Revolution:'. A red box highlights the 'SUBMIT' button at the bottom of the note editor, linked to Step 2. The note editor itself has a text box with the placeholder 'Type something' and a rich text toolbar with options for bold, italic, underline, link, unlink, list, indent, and image. A red box highlights the toolbar, linked to Step 2. To the right of the note editor, a map of the Eastern United States is shown, with labels for 'RUPERT'S LAND (Hudson Bay Company)', 'NOVA SCOTIA', 'NEW HAMPSHIRE', 'MASSACHUSETTS', 'NEW YORK', 'RHODE ISLAND', 'CONNECTICUT', 'PENNSYLVANIA', 'NEW JERSEY', and 'PROVINCE OF QUEBEC'. Below the map, a 'TEACHER'S NOTE' box contains the text: 'Remember to take notes on the Graphic Organizer as you're reading!'. A red box highlights this note, linked to Step 3. At the top right, a 'Student Preview' button with an eye icon is highlighted with a red box and linked to Step 3. A 'Messages' button is also visible next to it.



Click here to access the Student Preview, which will open in a new tab. This feature allows you to double check what you're assigning to students.

Scroll or click section headings to navigate through the readings, study guides, graphic organizers, and lessons you've assigned to students. The bolded heading with a small dot to the left is the section you're currently viewing.

Click here to print a section, if needed.

The screenshot displays the Curriculum Choices interface. At the top, there is a navigation bar with a 'Copy Student Link' button and a URL. A red box highlights the 'Student Preview' link, with an arrow pointing to the explanatory text above. Below the navigation bar, a 'Teacher Orientation' link is visible. The main content area is titled 'Teacher Introduction to the' and features a 'Student Preview' overlay. This overlay has a red header and a table of contents on the left. The table of contents lists sections: I. INTRODUCTION, READINGS (with 'American Independence' highlighted), II. ENGLISH COLONIZATION OF NORTH AMERICA, III. THE WIDENING SPLIT—1763-1775, IV. THREE OPTIONS FOR CONSIDERATION, V. THE WAR OF INDEPENDENCE—1776-1783, and VI. SUPPLEMENTARY MATERIALS. A red box highlights the 'American Independence' reading, with an arrow pointing to the explanatory text on the left. At the bottom of the table of contents, a red box highlights a print icon, with an arrow pointing to the explanatory text below. The main content area shows a large image of a battle scene with the title 'INTRODUCTION' and a 'Scroll Down' button. A red box highlights the 'Scroll Down' button, with an arrow pointing to it. In the bottom right corner, there is a red circle with a white upward arrow.

Click here to copy the Class URL and share it with your students. This link will give students access to all the sections you've selected for each Unit in a Class.

Click here to reset the Class URL link, if needed. If you reset the link, the old URL will no longer work.

The screenshot displays the 'My Classes' section of the Choices Program interface. On the left is a dark blue sidebar with the 'THE CHOICES PROGRAM BROWN UNIVERSITY' logo and a menu containing: Dashboard, My Account (with sub-items Licenses and Update Email/Password), Getting Started, Help, Share Feedback, Admin View, and Logout. The main content area has a light gray header with a back arrow and a 'Messages' icon. Below this is the 'My Classes' title with a '+ Create New Class' link. The first class listed is 'AP American History', which has an 'Edit Name' link, a 'Delete Class' button, and a 'Hide Class Details' button. Under this class, the 'Class URL' is shown as 'https://curriculum.choices.edu/classes/9694?access\_code=XXYHWWVE', with a red arrow pointing to it from the first callout box. To the right of the URL are two buttons: 'Copy Link' and 'Reset Link', both highlighted with red boxes and red arrows from their respective callout boxes. Below the first class are two other units: 'The American Revolution: Experiences of Rebellion' and 'The Civil War and the Meaning of Liberty', each with a '1st Edition' label and an expiration date of March 9th, 2025. At the bottom, the 'My Units' section includes a search bar, a 'View' dropdown set to 'All Licenses', and a 'Show 10 entries' button.



The screenshot displays the Curriculum Choices interface. At the top, a navigation bar includes a 'Copy Student Link' button with a URL, a 'Student Preview' button, and a 'Messages' button. Below this, a 'Back to AP American History' button is visible. The main content area is titled 'American Independence'. A red box highlights the 'Copy Student Link' button in the top navigation bar, with an arrow pointing to a text box that says: 'Click here in Teacher View or here in Student Preview to copy the Student Link and share it with your students. This link will give students access to the specific section you're viewing.' Below the main title, a 'Teacher Orientation' dropdown menu is shown. The 'Student Preview' section is highlighted with a red header. It features a 'Copy Student Link' button with a URL. The main content area of the Student Preview shows a large image of a historical battle scene with the word 'INTRODUCTION' overlaid. A 'Scroll Down' button with a downward arrow is visible. On the left side of the Student Preview, a sidebar lists the following sections: I. INTRODUCTION, READINGS, • American Independence, I. ENGLISH COLONIZATION OF NORTH AMERICA, II. THE WIDENING SPLIT—1763-1775, T. THREE OPTIONS FOR CONSIDERATION, III. THE WAR OF INDEPENDENCE—1776-1783, and S. SUPPLEMENTARY MATERIALS. A red circle with an upward arrow is located in the bottom right corner of the slide.

Copy Student Link <https://curriculum.choices.edu/classes/96...> Student Preview Messages

< Back to AP American History

Teacher Orientation ▾

**American Independence**

**Student Preview** Copy Student Link <https://curriculum.choices.edu/classes/96...>

The American Revolution: Experiences of Rebellion

**INTRODUCTION**

Scroll ⌵ Down

I. INTRODUCTION  
READINGS  
• American Independence

I. ENGLISH COLONIZATION OF NORTH AMERICA  
II. THE WIDENING SPLIT—1763-1775  
T. THREE OPTIONS FOR CONSIDERATION  
III. THE WAR OF INDEPENDENCE—1776-1783  
S. SUPPLEMENTARY MATERIALS



# Hiding and Showing Classes

15

You can click here to hide selected Units and other Class details. This option provides a streamlined view of your Dashboard, especially if you have created a lot of Classes.

The screenshot shows the 'My Classes' section of the Choices Program dashboard. On the left is a dark blue sidebar with the 'CHOICES PROGRAM BROWN UNIVERSITY' logo and a list of navigation links: Dashboard, My Account, Licenses, Update Email/Password, Getting Started, Help, Share Feedback, Admin View, and Logout. The main content area is light gray and titled 'My Classes' with a '+ Create New Class' link. It displays a class named 'AP American History' with an 'Edit Name' link, a 'Delete Class' button, and a 'Hide Class Details' button (highlighted with a red box). Below the class name is a 'Class URL' and links for 'Copy Link' and 'Reset Link'. An 'Add Unit' link is also present. Two units are listed: 'The American Revolution: Experiences of Rebellion' and 'The Civil War and the Meaning of Liberty', both marked as '1st Edition' with license expiration dates. A 'Messages' icon is in the top right corner. Below the main screenshot is a smaller, semi-transparent version of the same interface, showing the 'Show Class Details' button highlighted with a red box. A red arrow points from the 'Hide Class Details' button in the top screenshot to the 'Show Class Details' button in the bottom screenshot.

Click here to see Class details and make changes to a Class.



The screenshot displays the 'My Classes' section of the Choices Program interface. On the left is a dark blue sidebar with navigation links: Dashboard, My Account (with sub-links for Licenses and Update Email/Password), Getting Started, Help, Share Feedback, Admin View, and Logout. The main content area is titled 'My Classes' and includes a '+ Create New Class' link. It features a class entry for 'AP American History' with an 'Edit Name' link and a 'Delete Class' button (marked with a red box and an arrow pointing to it from a callout). Below the class name is the 'Class URL' and links for 'Copy Link' and 'Reset Link'. An '+ Add Unit' link is also present. Two units are listed: 'The American Revolution: Experiences of Rebellion' and 'The Civil War and the Meaning of Liberty', both marked as '1st Edition' with a license expiration date of March 9th, 2025. A yellow warning box states: 'Removing this unit will destroy all assignments and notes.' A 'Remove' button (marked with a red box and an arrow from a callout) is next to the first unit. At the bottom is the 'My Units' section with a search bar, a 'View' dropdown set to 'All Licenses', and a 'Show 10 entries' button. A large red circle with a white upward-pointing arrow is in the bottom right corner.

Click here if you want to delete a Class.

Click here to delete a Unit from a Class. You still have access to the Unit in the "My Units" section.

Removing this unit will destroy all assignments and notes.

Please note that deleting a Class is permanent and cannot be undone. If you delete a Unit in a Class, you will lose access to all assignments (page 10) and Notes (page 11).



# Managing Users (For Site Admins)

17

If you're a Site Admin, click here to see a list of all Users added to your Site License.

**Step 1:** Click here to add Users. You can add as many Users from your Site as you want.

THE CHOICES PROGRAM BROWN UNIVERSITY

- Dashboard
- Users**
- My Account
  - Licenses
  - Update Email/Password
- Getting Started
- Help
- Share Feedback
- Admin View
- Logout

Users for Your School or District

Show 10 entries

Search for name or email

NAME	EMAIL	ROLE	ACTIONS
Your Name	Your Email Address	Admin	

Showing 1 to 1 of 1 entries

Add User

Add a new user:

NAME  
Name

EMAIL  
Email

ROLE  
Teacher

Create

**Step 2:** Add a User's name and email address. Select either the "Admin" or "Teacher" role from the drop down menu. Note that other Admins can also manage Users. New Users will receive an email with login information. Click "Create."






If you're a Site Admin, click here to see a list of all Users added to your Site License.

Click here to edit a User's name, email address, or role.

Click here to delete a User. Note that deleting a User cannot be undone.

The screenshot shows the 'Users for Your School or District' interface. On the left is a dark blue sidebar with the 'CHOICES PROGRAM BROWN UNIVERSITY' logo at the top. Below the logo are menu items: 'Dashboard', 'Users' (highlighted with a red box and an arrow pointing to the main content area), 'My Account', 'Licenses', 'Update Email/Password', 'Getting Started', 'Help', 'Share Feedback', 'Admin View', and 'Logout'. The main content area has a header 'Users for Your School or District' with a search bar. Below this is a table with columns 'NAME', 'EMAIL', 'ROLE', and 'ACTIONS'. The table contains two entries: 'Your Name' (Admin) and 'Teacher' (Teacher). The 'ACTIONS' column for the 'Teacher' entry has two icons: a pencil (edit) and a trash can (delete), both highlighted with red boxes and arrows. A red arrow also points from the 'Users' menu item to the table. In the top right corner, there is a 'Messages' button and an 'Add User' button. A search bar is also present with the placeholder text 'Search for name or email'. At the bottom of the table, it says 'Showing 1 to 2 of 2 entries'.

NAME	EMAIL	ROLE	ACTIONS
Your Name	Your Email Address	Admin	
Teacher	choices_digital@brown.edu	Teacher	 

Showing 1 to 2 of 2 entries



If you're a Site Admin for a District account, click here to see a list of all Sites under your District account.

The screenshot shows the 'CHOICES PROGRAM BROWN UNIVERSITY' interface. On the left is a dark blue sidebar with a menu. The 'Sites' option, represented by a building icon, is highlighted with a red box. A red arrow points from the text box above to this 'Sites' menu item. The main content area is titled 'All Sites for Your School or District'. It features a 'Show 10 entries' dropdown and a search bar labeled 'Search records'. Below this is a table with three columns: 'SITE NAME', 'NUMBER OF UNITS', and 'USER LIMIT'. The first row of the table has 'Site Name' in the first column, '9' in the second, and '1' in the third. This 'Site Name' text is also highlighted with a red box, and a red arrow points from the text box below to it. The table continues with two more rows, each starting with 'Site Name' and followed by '0' and '1' respectively. At the bottom of the table area, it says 'Showing 1 to 3 of 3 entries'.

SITE NAME	NUMBER OF UNITS	USER LIMIT
Site Name	9	1
Site Name	0	1
Site Name	0	1

Click here to access a Site under your District account.



# Adding Users for Districts (Site Admins)

20

Click here to see a list of all Sites under your District account.

**Step 1:** Click here to add Users. You can add as many Users to your Site as you want.

CHOICES PROGRAM BROWN UNIVERSITY

[Sites](#)

[Dashboard](#)

[Users](#)

[My Account](#)

[Licenses](#)

[Update Email/Password](#)

[Instructions](#)

[Help](#)

[Share Feedback](#)

[Admin View](#)

[Logout](#)

[Return to Your District](#)

Account Information

Account Type: Site

Customer ID

Account Name: Site Name

User Limit: 1

Created: 08/14/2023

[Licenses](#) [Classes](#) [Users](#)

Show 10 entries

Search for name or email

NAME	EMAIL	ROLE	ACTIONS
No users found.			

Showing to of 0 entries

Add a User

Add User

Add a new user for "Choices Conference Demo".

NAME

Name

EMAIL

Email

ROLE

Teacher

Create

**Step 2:** Add a User's name and email address. Select either the "Admin" or "Teacher" role from the drop down menu. Note that other Admins can also manage Users. New Users will receive an email with login information. Click "Create."

