

Digital Editions and Schoology

Thank you for teaching with the Choices Program's Digital Editions!

This guide will provide step-by-step instructions for assigning Digital Editions curriculum content to your students through Schoology.

To get started, log in to Digital Editions at curriculum.choices.edu/login with your email address and password.

You will also need to log in to Schoology through your school's web portal.

If you need additional support for navigating Digital Editions, watch our [instructional playlist](#) or refer to [written instructions](#) for more detailed information.

If you still have questions or need assistance, call 401-863-3155 or email choices_digital@brown.edu.

Logging in for the first time?

You should have received an email from the Choices Program directing you to create a password. If you didn't receive that email or you need to reset your password:

1. Go to curriculum.choices.edu/forgot-password
2. Enter your email address
3. Click Send Password Reset link
4. Check your email for a reset link
5. Click on the emailed reset link
6. Choose a new password
7. Log into Digital Editions with your new password

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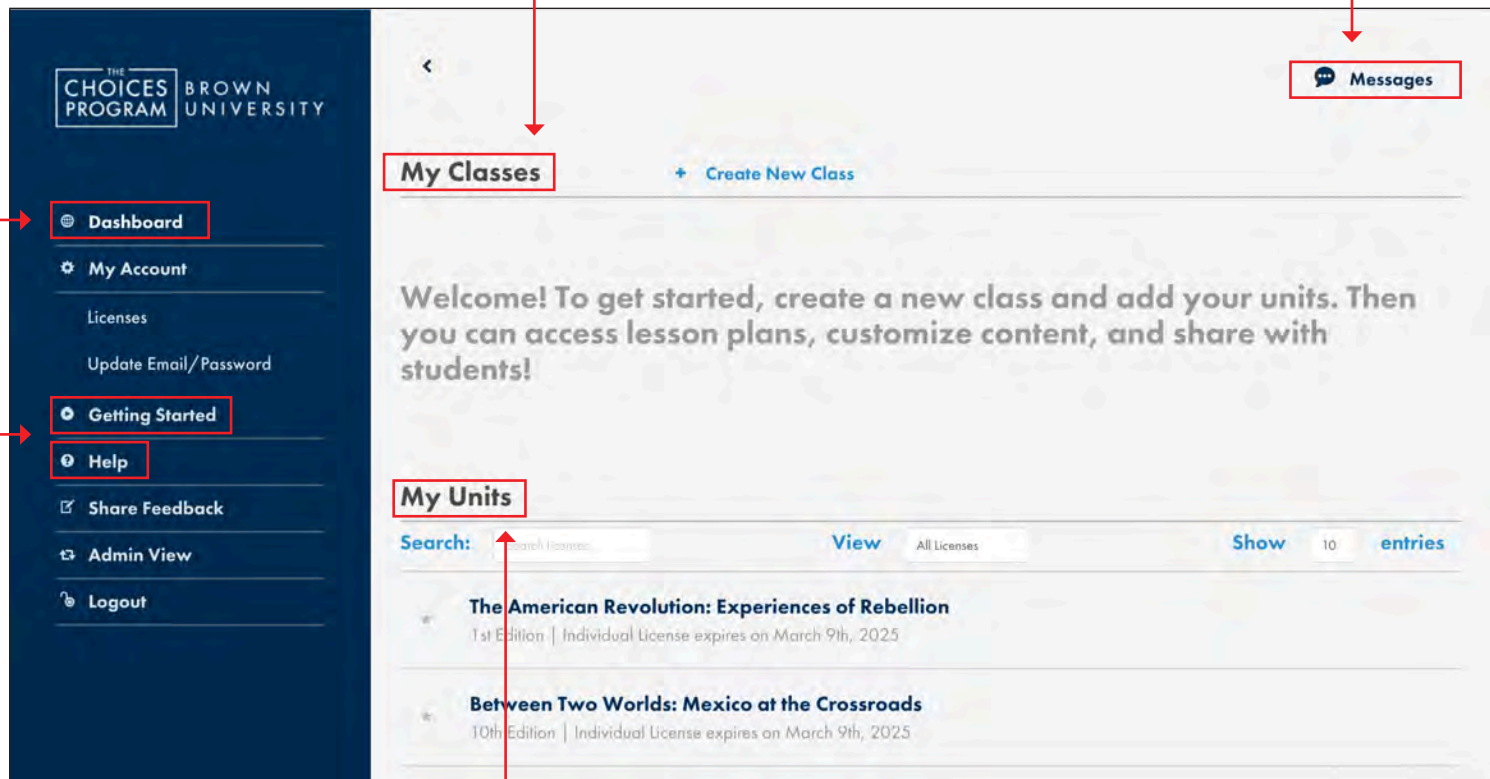
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The Dashboard is your "landing page" for Digital Editions.

Classes you create will be listed here.

You'll occasionally receive Messages about updates, new releases, and scheduled maintenance.

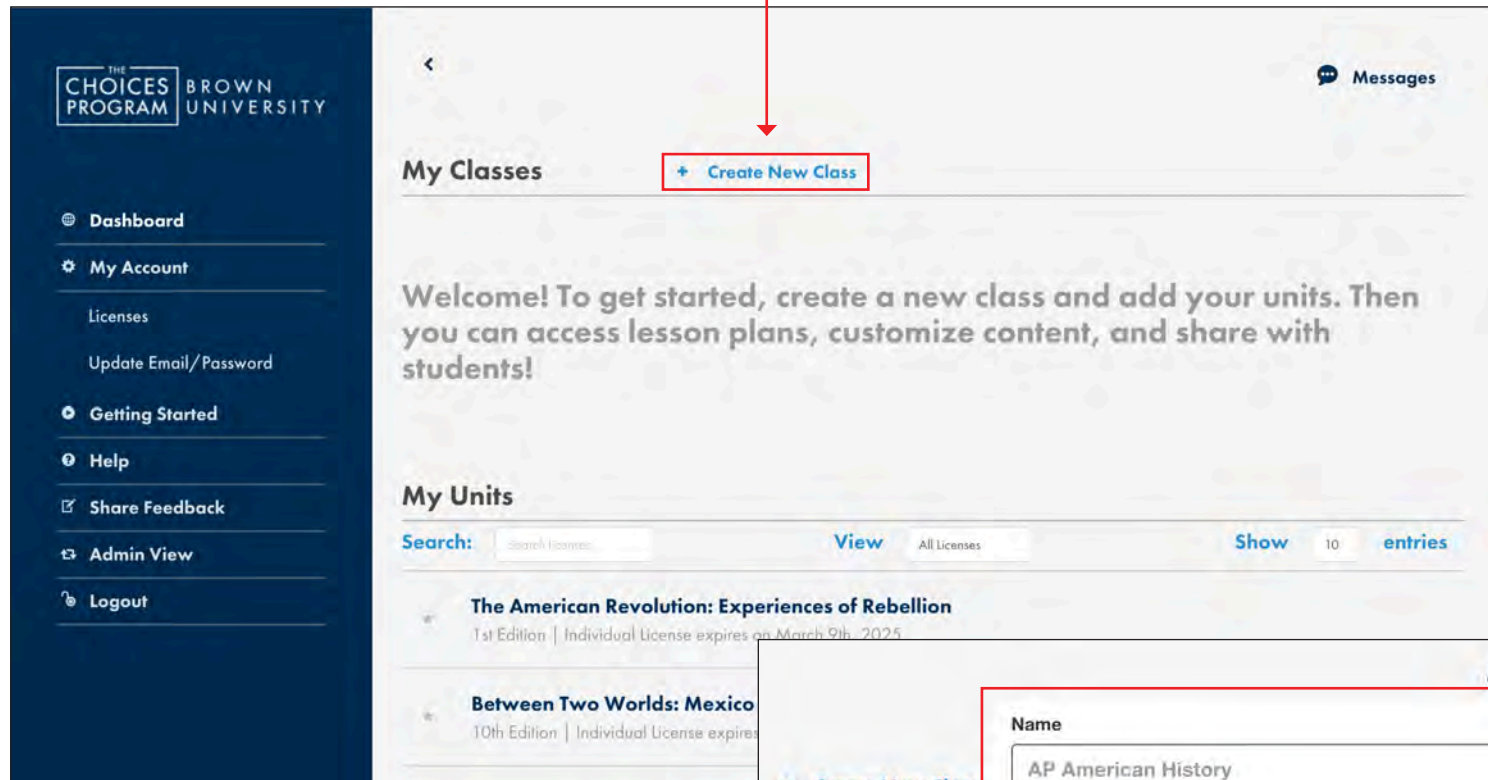


Need help? Click "Getting Started" to find instructions and click "Help" for FAQs.

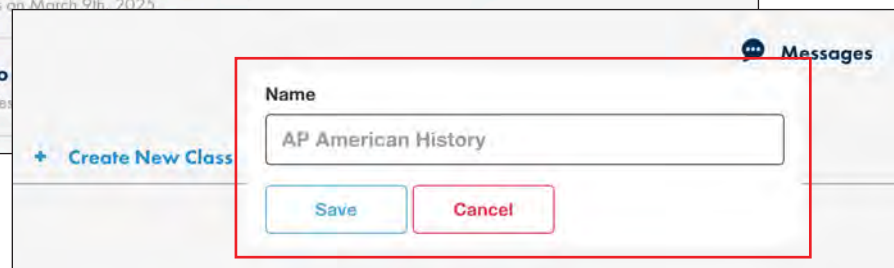
Units you and your school have purchased will be listed here.



Step 1: Click here to create a Class from the "My Classes" Dashboard section.



Step 2: A small window will pop up. Type the name of your Class into the text box and click "Save."



Step 1: Click here to add a Unit to a Class from the "My Classes" section of the Dashboard. You can add as many of your purchased Units to a Class as you want.

Step 2: A small window will pop up with a drop down menu that lists all your available Units. Select the Unit that you want to add.

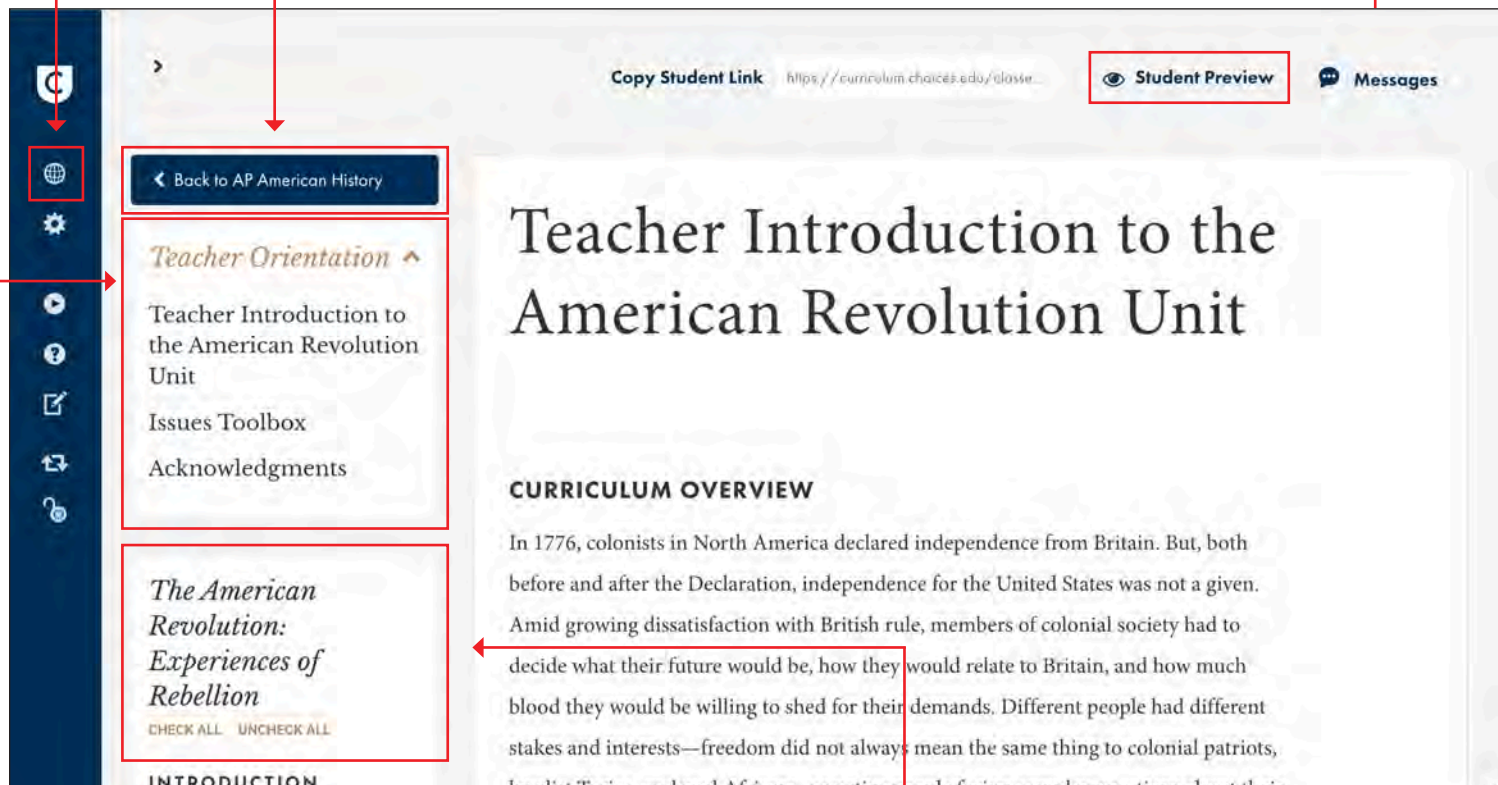
The screenshot shows the 'My Classes' dashboard for 'AP American History'. A red box highlights the '+ Add Unit' button. A modal window titled 'Add a Curriculum Unit' is open, showing a list of units. The unit 'The Civil War and the Meaning of Liberty [1st Edition]' is selected and highlighted in blue. A second, smaller modal window shows the selected unit name in a text field and an 'Add' button.

Step 3: Click "Add."



Return to your Dashboard at any time by clicking this button or this icon.

At any time, you can click here to open the Student Preview in a new tab (page 8).



The Teacher Orientation section is a good place to start when first reviewing a Unit. Scroll down to preview the whole unit. Click on the arrow to hide or view the section.

Scroll down to review content and navigate the Table of Contents.



Assigning Unit Content in Digital Editions

Each Unit is divided into Parts. Each Part has three sections: readings, study guides and graphic organizers, and lessons. Click on the headings to navigate through the Parts and sections.

Click the blue check boxes to mark which content students will see.

Don't forget to review the Lesson Plan for each lesson!

INTRODUCTION

PART I: ENGLISH COLONIZATION OF NORTH AMERICA

CHECK ALL UNCHECK ALL

Readings

- Introduction
- Colonization and Colonial Society**
- Empires in Conflict
- British North America at Midcentury
- Radical Ideas

Study Guides & Graphic Organizers

- Study Guide—Introduction and Part I
- Advanced Study Guide—Introduction and Part I
- Graphic Organizer: English Colonization of North America
- Key Terms

Lesson - Interpreting a Native Map

Lesson Plan

- Catawba Deerskin Map
- Questions About the Map
- Map Fact Sheet for Teachers

You can "Check All" or "Uncheck All" content as a bulk action. You can "Uncheck All" to start with a clean slate.

The bolded heading with a small dot to the left is the page you're currently viewing.

All study guides, graphic organizers, and lesson components are available as Microsoft Word downloads and Google Docs.



Click here to access the Student Preview, which will open in a new tab. This feature allows you to double check what you're assigning to students.

Scroll or click section headings to navigate through the readings, study guides, graphic organizers, and lessons you've assigned to students. The bolded heading with a small dot to the left is the section you're currently viewing.

Click here to print a section, if needed.

The screenshot displays a digital edition interface. At the top, there is a navigation bar with a 'Copy Student Link' and a URL. A 'Student Preview' button is highlighted with a red box and an arrow pointing to the explanatory text above. Below this is a 'Teacher Orientation' section with a 'Back to AP American History' button. The main content area is titled 'Teacher Introduction to the American Revolution: Experiences of Rebellion'. A red 'Student Preview' overlay is positioned in front of the main content. This overlay has a left sidebar with a table of contents. The 'American Independence' section is highlighted with a red box and an arrow pointing to the explanatory text on the left. The main content area of the overlay shows the title 'INTRODUCTION' and a 'Scroll Down' button with a downward arrow icon. A print icon is located at the bottom of the sidebar, with an arrow pointing to the explanatory text below. A red circular button with an upward arrow is in the bottom right corner of the overlay.

The screenshot shows a digital edition interface for 'American Independence'. At the top, there is a 'Copy Student Link' button with a URL: <https://curriculum.choices.edu/class...>. To the right are 'Student Preview' and 'Messages' icons. Below this is a navigation bar with a 'Back to AP American History' button and a 'Teacher Orientation' dropdown. The main content area is titled 'American Independence' and features a red 'Student Preview' banner. This banner contains another 'Copy Student Link' button with a URL: <https://curriculum.choices.edu/classes/96...>. The main content area displays 'The American Revolution: Experiences of Rebellion' and 'INTRODUCTION'. A sidebar on the left lists sections: I. INTRODUCTION, READINGS, • American Independence, I. ENGLISH COLONIZATION OF NORTH AMERICA, II. THE WIDENING SPLIT—1763-1775, T. THREE OPTIONS FOR CONSIDERATION, III. THE WAR OF INDEPENDENCE—1776-1783, and S. SUPPLEMENTARY MATERIALS. A 'Scroll Down' button is visible over the main content. A red box highlights the top 'Copy Student Link' button, and another red box highlights the 'Student Preview' banner's 'Copy Student Link' button. A text box on the right explains that clicking these links allows sharing the specific section with students.

Click here in Teacher View or here in Student Preview to copy the Student Link and share it with your students. This link will give students access to the specific section you're viewing.



In Digital Editions, you can download Google Docs and Word docs for Study Guides, Graphic Organizers, and other Lesson materials.

The screenshot shows a digital edition page titled "The American Revolution: Experiences of Rebellion". On the left is a dark blue sidebar with a table of contents. The main content area has a large heading "Study Guide—Introduction and Part I". Below the heading are two buttons: "Open in Google Docs" and "Download a Word document". Underneath the buttons are three numbered questions:

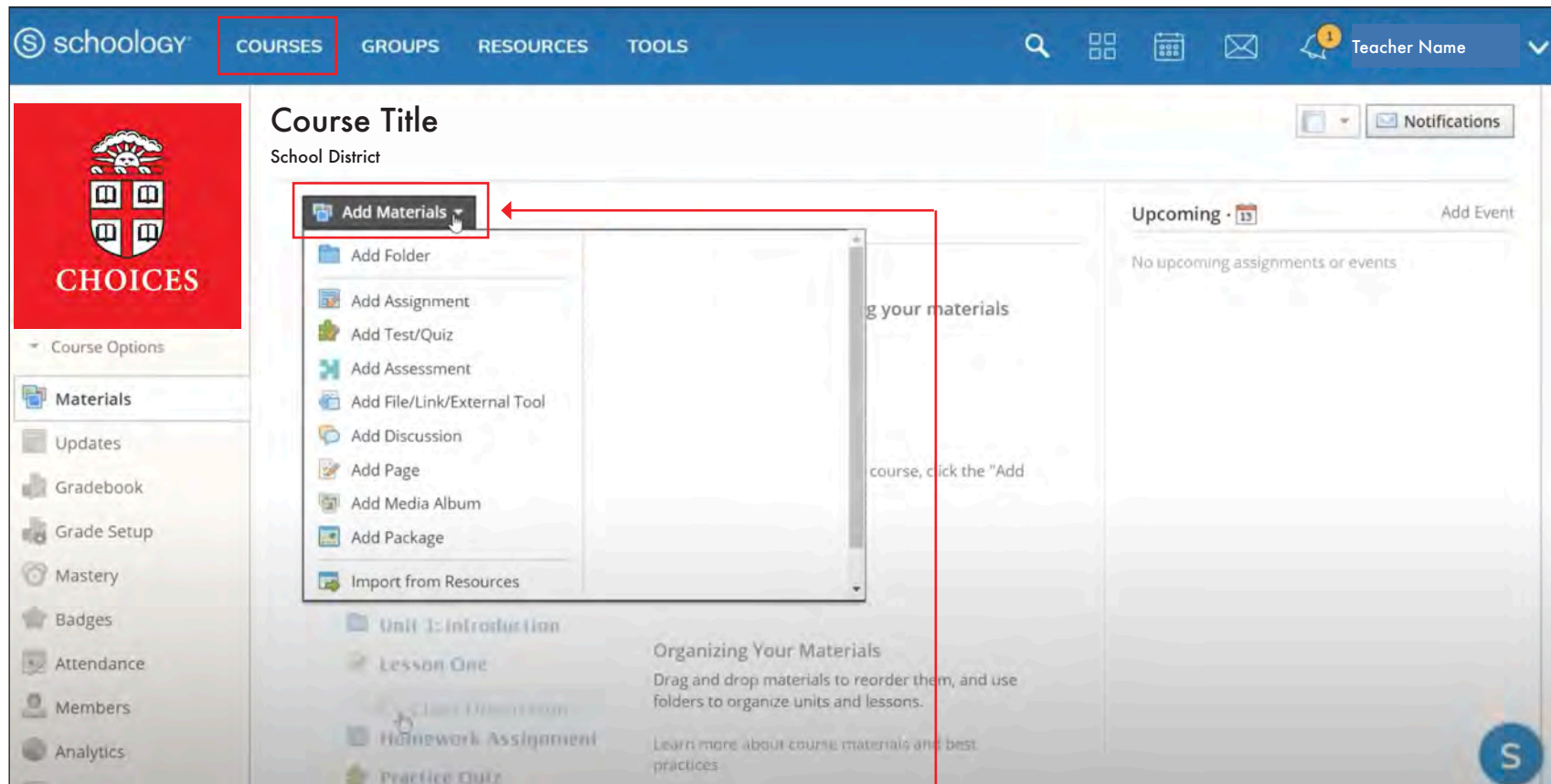
1. When did the first native people arrive in North America?
2. How did native groups and white colonists view land differently?
3. List the three native groups involved in King Philip's War:
 - a.
 - b.

Click here to copy a Google Doc or download a Word doc.

You may need to install Google Drive or OneDrive apps in Schoology! [Click here](#) to set up the Google Drive app and [click here](#) to set up OneDrive app.



You can create content and add materials to your Schoology course.



Screenshots on pages 11-15 were pulled from the [Schoology YouTube channel](#) (accessed April 2024).

Click "Add Materials" to create course content for Folders (see page 12), Assignments (see page 13), Discussions (see page 14), and Pages (see page 15).



Step 1: Create a Title.

The screenshot shows the 'Create Folder' dialog box with the following elements:

- Title:** A text field containing the letter 'I'.
- Folder Color:** A row of color swatches including blue, red, orange, yellow, green, light blue, purple, pink, black, and grey.
- Description:** A rich text editor with a toolbar containing bold (B), italic (I), underline (U), bulleted list, numbered list, text color (A), link, unlink, and other icons.
- Date:** A date selection field with a calendar icon and an 'Add End Date' link.
- Availability:** A dropdown menu currently set to 'Published'.
- Buttons:** 'Create' and 'Cancel' buttons at the bottom.

Step 2: Customize the Folder description.

Step 3: You can add a date or date range for a Folder.

You can create as many Folders as you need for your course. You can create one Folder per Choices curriculum unit (e.g., The American Revolution), or you can organize Folders in different categories (e.g., weekly topics).

Step 4: Click Create. This Folder will appear in the Materials section of your course.



Step 1: Create a Name

Name: *

Description:

Step 2: Customize the Assignment description.

Step 3: Add any links or media to the description. You can always copy/paste "Copy Student Link" from Digital Editions (see page 9). This link will then navigate directly to a section in Digital Editions.

Step 4: Assign lesson materials, Study Guides, or Graphic Organizers in Google Drive or in OneDrive (see page 10).

Assign From App:

Due date:

Category: *

Period:

Factor: *

Scale/Rubric: *

Google Drive Assignments

Microsoft OneDrive Assignments

100 pts

Coursework

Professional Learning

Set as midterm/final

1.00

Numeric

Create

Cancel

Step 5: You can add a due date for an Assignment.

Step 6: After you finalize your Assignment grading details, click Create. This Assignment will appear in the Materials section of your course.



Step 1: Create a Title.

The screenshot shows the 'Create Discussion' form in Schoology. The form is titled 'Create Discussion' and has a close button (X) in the top right corner. It contains the following fields and options:

- Title:** A text input field with an asterisk (*) indicating it is required.
- Description:** A rich text editor with a toolbar containing icons for Bold (B), Italic (I), Underline (U), Bulleted List, Numbered List, Text Color, Background Color, Link, Unlink, Image, Video, and Paragraph. The text area contains the letter 'I'.
- Due Date:** A date picker field.
- Grading:** A checkbox labeled 'Enable Grading'.
- Learning Objectives:** A button labeled 'Align'.
- Buttons:** 'Create' and 'Cancel' buttons at the bottom.

Five red boxes with arrows point to specific elements in the form:

- Step 1:** Points to the 'Title:' field.
- Step 2:** Points to the 'Description:' field.
- Step 3:** Points to the rich text editor toolbar.
- Step 4:** Points to the 'Due Date:' and 'Grading:' fields.
- Step 5:** Points to the 'Create' button.

Step 2: Customize the Discussion description.

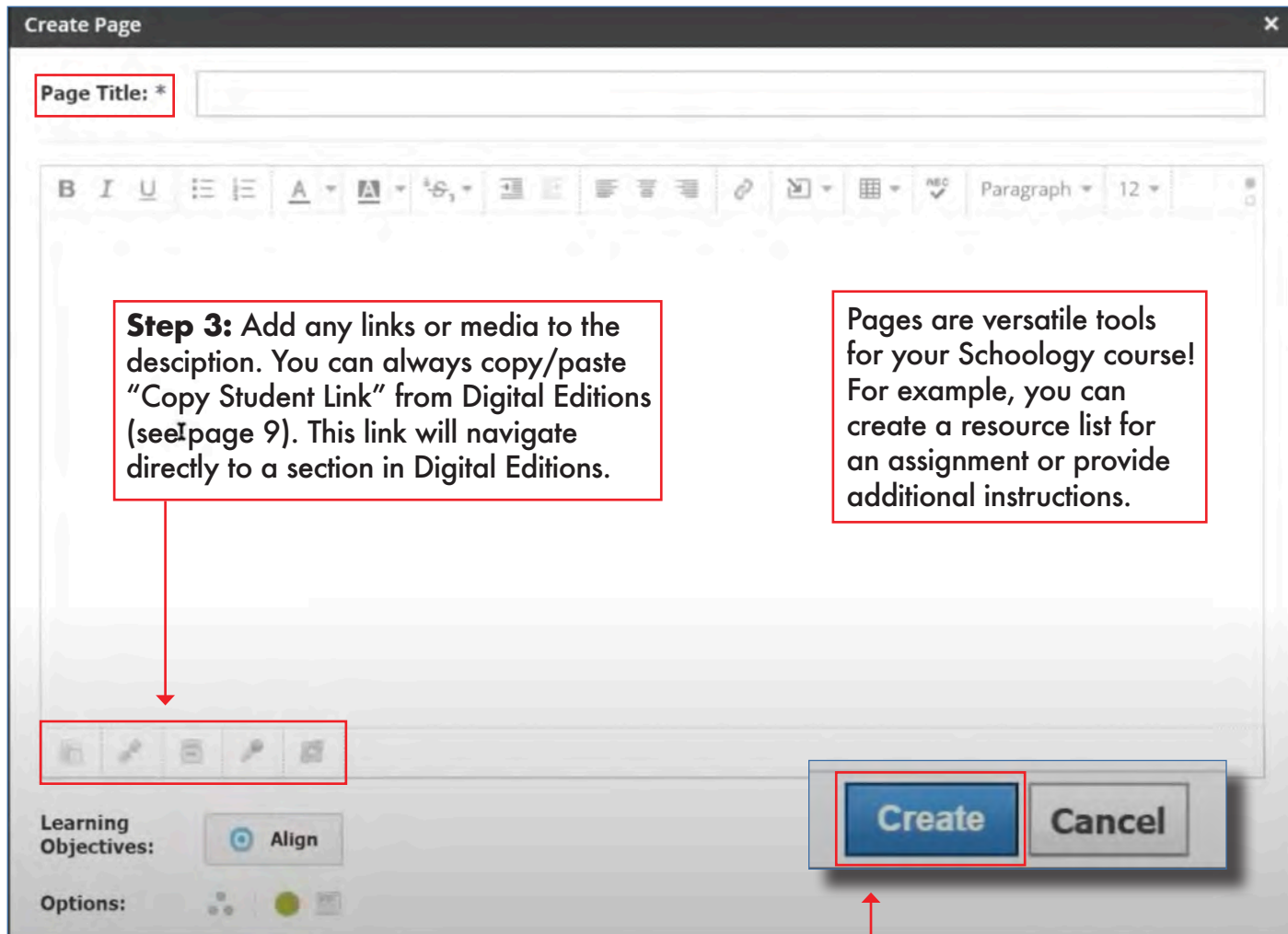
Step 3: Add any links or media to the description. You can always copy/paste "Copy Student Link" from Digital Editions (see page 9). This link will navigate directly to a section in Digital Editions.

Step 4: You can add a date or date range for a Discussion, or enable Grading.

Step 5: Click Create. The Discussion will appear in the Materials section of your course. Students will be able to add comments to the Discussion post.



Step 1: Create a Page Title.



Step 2: Add content to the Page.

Step 3: Add any links or media to the description. You can always copy/paste "Copy Student Link" from Digital Editions (see page 9). This link will navigate directly to a section in Digital Editions.

Pages are versatile tools for your Schoology course! For example, you can create a resource list for an assignment or provide additional instructions.

Step 4: Finalize your Page and click Create. This Page will appear in the Materials section of your course.

